

Kansas tiny-k programs / PRIOR WRITTEN NOTICE

Prior written notice is required under IDEA, Part C so that a family is provided information about the actions being proposed or refused surrounding their child’s participation in *tiny-k* services **before** the action takes place. It is intended to give families information so they can make informed choices and informed decisions regarding the delivery of supports and services to their child.

Prior written notice must be given to the parents in a reasonable timeframe (in Kansas that is 10 days) before the Early Intervention Program proposes or refuses to initiate or change the identification, evaluation, or placement of the child, or the provision of appropriate early intervention services to the child and the child’s family. If you can’t make the 10 days, have parents sign waiver of 10-day notice.

Activity Requiring Prior Written Notice	Form to be used
Identification – Screening to Determine if Child is Suspected of a Developmental Delay	
Propose to Conduct Screening	Consent for Screening – Prior Written Notice
Evaluation/Assessment	
Propose to evaluate to determine initial eligibility and initial assessment	Consent for Evaluation and Prior Written Notice
Refuse to evaluate	Prior Written Notice
Eligibility Determination	
Propose eligibility after completion of evaluation/assessment	Prior Written Notice
Refuse eligibility after completion of evaluation/assessment	Prior Written Notice
Propose to change eligibility status after re-evaluation	Prior Written Notice
Provision of Early Intervention Services	
Propose the type, intensity, frequency, methods and/or duration of early intervention services	Prior Written Notice And IFSP Informed Consent by Parent(s)
Propose to change the type, intensity, frequency, methods and/or duration of early intervention services	Prior Written Notice
Refuse to provide the type, intensity, frequency, methods and/or duration of an early intervention service	
Refuse to change the type, intensity, frequency, methods and/or duration of an early intervention service	